

Meeting Minutes for the Holy Trinity Parish **Finance** meeting **October 4, 2017**.

Fr. Carmody opened the meeting with a prayer. Members present were Sue Wamer, Karen Young, Dave Paxton, and Curt Shonk. Joe Flautt was absent. Bill Noll was present. Wanda Miller and Sr. Nancy were also not in attendance.

Minutes from the previous meeting were reviewed and approved. After some discussion about the format of the minutes, all agreed that the minutes could be posted on the church website.

Father presented the ***Profit and Loss, Budget vs. Actual*** report for the YTD, digitally on the classroom smart screen. Council reviewed and discussed the report. All agreed that that the digital presentation is acceptable. Father agreed to e-mail the report to members ahead of the meeting to allow adequate review time and archiving.

Father presented the current ***Balance Sheet***, digitally on the classroom smart screen. Father agreed to e-mail the report to members ahead of the meeting to allow adequate review time and archiving.

Bill Noll reported that the **final budget for the school** was submitted to the Diocese. Father presented a final parish budget, which was reviewed and discussed. After tweaking the numbers to match the school budget, the **Parish Budget** will be presented to the parish in an October bulletin.

Members discussed the **outstanding tuition** and the policy and procedures for collecting overdue tuition. Members suggested that it be something that could be reported to council monthly for tracking. Members agree that because of the confidential and sensitive nature, council should not be presented with any personal information.

There were no **expenditure requests**.

Bill Noll reported that he is working on two grants. One to replace tile in the school halls and kitchen, and one to replace kitchen tables with stainless steel tables.

No updates were presented for the **Capital Improvement/Maintenance List**.

Father has met with the fund-raising committee, and plans to ask the Diocese for information about the procedures for a **capital improvement campaign**.

The meeting was adjourned. The next meeting is November 8, 2017.